



PARENT/STUDENT HANDBOOK

Dalton Learning Academy

2019 - 2020

Motto: "Building Characters for Eternity"

Rev.2/2018 DALTON LEARNING ACADEMY
"Building Characters for Eternity"

Address: 2655 SW Port St. Lucie Blvd, Port St Lucie, FL 34953 | LICENSE# C19SL0147
(772) 337-8160 ~ Office (937) 971-2094 ~ Mobile (772) 337-8159 ~ Fax
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MISSION

It is the mission of Dalton Learning Academy to educate: teach and train each child academically and in so doing prepare each child to develop critical thinking skills and a value system that builds a character fit to serve GOD and community.

VISION

Dalton Learning Academy (DLA) recognizes that each child is a person with thoughts and ideas uniquely their own. With this uniqueness in mind, the vision of Dalton Learning Academy is to equip students with the basic knowledge of mathematics, language (grammar & reading), sciences (health) and social science (community living)

PHILOSOPHY

Dalton Learning Academy borrows its philosophy from Proverb 22:6 “Train up a child in the way that he/she should go and when he/she is old, he/she will not depart from it”; therefore, Dalton Learning Academy is committed to its mission of fostering academic excellence in a genuinely Christ-centered scholastic community.

OBJECTIVES:

To encourage students to think critically, independently, and creatively.

To guide students to reach their full potential.

To provide course selection to allow students to obtain the building blocks necessary to attain spiritual, professional, and vocational goals.

To provide an environment in which the student will learn the value of a temperate healthy lifestyle.

To impart a thorough knowledge of the grand scheme of life and living.

To provide an atmosphere in which students may come to the awareness of who they are, what they want, and seek out the best possible route to attaining or making sure their dreams come true.

To promote a reverence for life.

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DLA CULTURE AND ADMISSIONS

CURRICULUM PHILOSOPHY:

The curriculum selection reflects the mission, vision, philosophy and objectives of DLA education. It shows an awareness of the principles of human growth and development. This enables the process of encouraging, guiding, and sustaining the learner as they seek to understand themselves, and to relate to their fellow human beings.

TEACHERS:

All teachers hold a minimum of a bachelor's degree and are either state certified or are in the process of becoming state certified. Teachers are always working toward improving their credentials through state provided training.

ADMISSION POLICY

ADMISSION:

Our school makes no discrimination based on race, color, sex, ethnic background, country of origin, religion or denominational affiliations in administration of education policies, application for admission, scholarship or loan programs, and extracurricular programs.

All students are conditionally accepted into DLA

DLA is pleased to admit students who have the necessary preparation and background to be successful in and outside of the classroom. We look to educate and graduate students prepared to enter middle school. No student shall be denied admission on the basis of race, religion, national origin, sexual orientation, age or sex. DLA uses a holistic admissions approach to identify applicants who they believe will contribute to the community. The Admissions staff meets and interview prospective students and selection are based upon a combination of the following criteria: Official school record, references, transcript, testing, IEP and any pertinent and relevant information that can aid in the selection process. Documents are considered official when they are sent directly from the school, school official, or agency issuing the document. Student issued documents are not considered official.

Admitted students are expected to conduct themselves in a manner consistent with Dalton Learning Academy policies and expectations for its students, including those set forth in the Student Handbook. Any disciplinary violations or other behavior that is inconsistent with

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the Code of Conduct. If any of these conditions are not met, the School reserved the right to withdraw its offer of acceptance, deny admission and or dismiss such student. An admitted student must also report to Dalton Learning academy administration if he or she is a subject to any discipline process by another school or if any sudden change in status for any reason, or if information that was provided to the School in application materials is no longer accurate. The School may take action to withdraw its offer of acceptance and deny admission to (or continued enrollment at) the School, based upon false information (or failure to report these changes as required). DLA, in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, accepts students with documented disabilities who can successfully pursue an academic program. Dalton Learning Academy recognizes its responsibility to provide individuals with documented disabilities equal access while maintaining the standards that are essential to the academic program.

KINDERGARTEN ADMISSION POLICY

To be enrolled in Kindergarten, a child must be five years of age on or before September 5.

PHYSICAL EXAMINATIONS

New students and all students entering grades K - 8 require a current Student Health Examination (DH 3040 Form)

All students must have on file a Florida Certification of Immunization (DH 680 Form) dated and signed by their physician.

SCHOOL SCHEDULE | ARRIVAL & DISMISSAL PROCEDURE

TIME SCHEDULE:

School begins at 8:30 A.M. commencing with devotion at 8:30 A.M. School ends at 3:30 P.M. Monday through Thursday and 2:00 P.M on Friday. It is expected that all children should be picked up immediately following dismissal except those listed in afterschool.

ARRIVAL:

Students may not arrive on campus before 8:00 A.M. unless a parent is signing them in to Morning Care. A teacher must be in the classroom before a student may enter the room. All students are to be in their seats, prepared for class, by 8:30 A.M.

AFTER SCHOOL:

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After School begins at 3:30 P.M. and ends at 6:00 P.M. Monday through Thursday, and at 2:00 P.M. through 4:00 P.M on Friday (See Financial Policies for Fees). After school will consist of supervised homework, and of quiet indoor and outdoor play. Please note: It is not the school's responsibility to see that homework is done at this time.

LATE PICK-UP:

For every child picked up any time after 6:00 P.M., there will be an additional charge to parents of (\$10.00) for every fifteen minutes or any part thereof. This fee is payable no later than the following morning, in order for the child to remain in the after-school program.

EARLY RELEASE/PERMISSION TO LEAVE SCHOOL:

Request for early release must be in writing. Before the student is picked up, a release form must be signed. Proof of identification is required.

ATTENDANCE FOR REGISTERED SCHOOL DAYS

Students are required to be in attendance for all 181 days of school. Students may not be excused unless they are able to provide an official note from doctor, therapist or other approved appointment.

STANDARDS OF CONDUCT

Student standard of behavior shall be in harmony with the principles outlined in this handbook. It is expected that all students shall live in harmony with these standards, whether on or off campus. The student's habits and attitudes in such matters as honesty, reverence, Christian courtesy, dress, language, reading, music, amusements, recreation, and association shall be in harmony with the principles of Dalton Learning Academy.

- ❖ Go to and from school in an orderly manner.
- ❖ Respect the Bible as the inspired Word of God.
- ❖ Practice acceptable principles of Christian morals, ethics, fair play, and courtesy in all school relationships, abstaining from rough and uncouth behavior.
- ❖ Keep language above reproach, refraining from the use of profanity and smutty conversation. Disciplinary action will be recommended/taken in such cases.
- ❖ Maintain a constructive and cooperative attitude.

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- ❖ Care properly for all school properties.
- ❖ Replace damaged property for which the student is responsible.
- ❖ Dress in a modest and becoming manner.
- ❖ Exhibit moderation in the use of lipstick, eyebrow pencil, eye shadow, mascara, and nail coloring.
- ❖ Refrain from the use of tobacco, liquor, marijuana, and other addictive drugs. The school's policy is zero tolerance.
- ❖ Refrain from inappropriate hair styles.

DRESS CODE:

ALL STUDENTS ARE EXPECTED TO BE IN FULL UNIFORM EVERY SCHOOL DAY. All clothing items are to be clean and in good repair at all times. Uniforms are not to be altered in any way. This dress code has been designed to give all students a traditional conservative look in keeping with the school's philosophy. Total compliance is expected! Students not in compliance, action will be taken.

DAILY PROCEDURES

HALL PASSES:

Each student must have a hall pass from the teacher excusing him/her from class. A student is not to leave a class without a valid pass. A valid hall pass has the student's name, time, destination, and is signed by the instructor. A student is not to go to the office or any other destination between classes without a valid pass from a staff member. Any student in the halls or walkways without a pass is subject to disciplinary action.

Every child enrolled at Dalton Learning Academy is expected to do the following:
Attend school punctually and regularly. For each case of absence or tardiness, the pupil shall bring, on his/her return to school, an excuse in writing from parents or guardian, unless satisfactory arrangements have been made previously.

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LEAVING SCHOOL

Leave the school premises during the day only with the permission of the head teacher or principal and by the request or approval of the parent or guardian. A written request is to be provided by parent(s) prior to, or by the following day.

LUNCH:

No cookies, candies, potato chips, cheese doodles, gum, nor any "junk food" of any kind is allowed. No pork product or by product of any kind is allowed. No lobster, crab, shrimp, nor shellfish of any kind is allowed. Student who forget their lunch will be served a hot lunch at the cost of \$3.00 to the parents.

ACADEMIC POLICIES

HOMEWORK:

Homework, which is reinforcement skills from lessons taught, must be done. Parents are asked to cooperate with teachers in supervising homework assignments. Provide a suitable place for the student to work. Be present to give guidance and support. This can be a very rewarding time and bonding experience for you and your child. Do not lose out on this! We will do the teaching, but there are times when reinforcement, at home, is necessary. Your child expects and demands your support. Don't disappoint your child.

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Please do not do homework for the student. This does not help the student develop many important skills such as self-motivation and work ethics; nor does it build character traits such as honesty and integrity. You will deny and deprive your child of the satisfaction and fulfillment one gets from a job "well done."

The amount of homework will vary from day to day and will increase as the student advances to higher grade levels.

When a student's homework is not turned in or is undone, that student is given an opportunity to turn in said work and if the student does not comply, a grade of "0" is recorded.

REPORT CARD: Student report cards are issued at the end of each nine-week grading period. Letter grades shown below represent equivalent numerical grades.

Grade	Average	Percentage	Total Points	Final Average		
A+	98	– 100	C+ = 78	– 79	F = 0	– 59
A	93	– 97	C	= 73	– 77	
A -	90	– 92	C-	= 70	– 72	
B+	88	– 89	D+	= 68	– 69	
B	83	– 87	D	= 63	– 67	
B -	80	– 82	D-	= 60	– 62	

(O) – Outstanding (80 – 100)

(S) – Satisfactory (60 – 79)

(N) – Needs Improvement (40 – 59)

(U) – Unsatisfactory (0 – 39)

An “incomplete” becomes an “F” if assignments are not made up within the next grading period.

TESTING: All Students, Grades K-8 will be given the IOWA/CogAT Achievement Test in the spring and the fall of the school year.

RETENTION OF STUDENTS:

Occasionally a student may need additional time to complete grade requirements. Retention is seldom recommended for students beyond the primary grades. Retention alone does not benefit a child. When it becomes apparent to a teacher that a student is not making normal progress, the teacher will:

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- a. Confer with the parents.
- b. Make provision for work and activities on a level which the student can do successfully and still have opportunity for growth and development.
- c. Consider the student's age, physical, mental, and social development.
- d. Confer with the superintendent or associate before retaining a student in a grade.

Consideration to retain the student at a given level involves counseling with the student and the parents so that a decision regarding placement is reached cooperatively. This is to ensure understanding and cooperation. A decision to retain the student must have the following criteria:

- a. Documentation of interventions used to remediate.
- b. Consideration of the student's chronological age, physical, mental, and social development.
- c. Full documentation regarding the student's achievement (i.e., work samples, standardized testing, ranking in class, etc.).
- d. Documentation of parent notification, input and approval.
- e. Approval from principal in consultation with the teacher.
- f. Consultation with local conference office of education. Multiple retentions during K-8 grades are not recommended.

ENRICHMENT AND ACCELERATION:

Seldom does a student benefit by advancing more than one grade per year. When this occurs, he/she may miss valuable steps in his/her development. He/she frequently does not have the maturity and experience to do the work of the next grade and may display social maladjustment. Therefore, it is recommended that a teacher provide enrichment rather than acceleration. This enrichment may be by hobbies, research on related subjects, crafts, art, and music. Additional subjects may be taken by use of programmed teaching devices. When the following factors indicate need for advancement, the teacher and school board may work out a plan whereby a student, over a period of time, may make up a year's work by taking a subject or two of the next grade while continuing the work of the present grade:

- a. Personal work habits and attitudes
- b. Physical development and health
- c. Social adjustment
- d. Achievement in the basic skills as determined by achievement tests and observation of the teacher
- e. Age
- f. Parents' attitude

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These basic principles should be followed in acceleration:

The general practice is for the average student to complete one grade each school year. A broad program of enrichment is preferable to a program of acceleration.

When a student does not enter a formal school program until seven or eight years of age, acceleration during the first three years of school experience may be advisable, such acceleration to be only with the counsel and approval of the school board. The decision is to be based on evidence of the student's mental maturity, his readiness for acceleration, capacity for achievement, and social adjustment

STUDENT ABSENCES AND TARDIES POLICY

ABSENCE

Regular school attendance is vitally important to a student's academic achievement. Absences create a severe disruption in the student's sequence of learning and add undue work and demands on the teacher, as skills have to be retaught and the student must be re-motivated to apply themselves to the tasks assigned. New work is presented daily; and no amount of make-up work can take the place of classroom instruction and participation.

Acceptable reasons for an absence are listed below:

Students Illness

Illness of immediate family member

Death in the family

Religious holidays of the student's faith

Required court appearance or subpoena by law enforcement agency

Special events (Conferences, State/national competitions, exceptional case of family need)

Medical or dental appointments

Having a communicable disease or infestation

Any student absent as a result of having a contagious disease (measles, chicken pox, mumps, etc.) must have a doctor's release slip before resuming school. Student may not attend sponsored functions on days or evening they have been absent from school.

UNEXCUSED ABSENCE:

Students are expected to attend all their classes each day unless the school excuses them.

Absence from school without permission is a serious violation of school policy and Florida State

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Law. Students who are absent without permission is truant; and are subject to school disciplinary actions and/or referral to the court.

A student has a “pattern of non-attendance” if he or she is absent from school a total of 30 hours (5 days) in any one marking period or 60 hours (10 days) within 90 days. Unless acceptable documentation is available, unexcused absences, excused absences, along with tardiness and early sign-outs will be counted when determining a student’s pattern of non-attendance.

UNEXCUSED ABSENCE PENALTIES:

If a child has a “pattern of non-attendance,” and it is clear that the absences are a sign of early truant behavior, consequences may be imposed ranging from:

A student could be required to repeat a class; could be referred to Child Protective Services (CPS) or Families In Need of Services (FINS. It is important for parents receiving Temporary Assistance to Needy Families (TANF) payments from the state to know that if their child has a pattern of non-attendance, payments may be suspended.

TARDINESS:

Tardiness is a No! No! Your child must be present for the first and most important activity of the day - worship. Tardiness inhibits academic progress by depriving students of instructional time, and also by disrupting the classroom when late arriving students are admitted to class. Tardy students disrupt classroom activities on their late arrival to class.

TARDY PENALTIES:

Excessive tardiness may result in retention or summer school. After thirty (30) tardy, the student will be placed on probation. In excess of 50 tardy, the student faces the possibility of expulsion at the Principal’s discretion.

MAKE-UP WORK

When students are absent from school, they are permitted to make up work missed within a reasonable period of time. It is the responsibility of the student to see each teacher and make-up the work missed during his or her absent. Failure to complete missed assignment student will receive a “0” for each assignment to make up.

Parents may request assignments for students in the event of a family trip. Requests must be made at least ten school days prior to departure to allow teachers sufficient time to prepare assignments. A maximum of one week’s work will be sent with the student. This work should be returned with parent’s signature for a recorded grade. Work not completed is subject to a

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zero. Any additional make-up work needed by the student will be provided upon the student's return to school.

LEGALITIES | STUDENT BEHAVIORAL CONCERNS | WITHDRAWALS

PROPERTY DAMAGE/VANDALISM:

Any student who deliberately defaces, damages, or destroys school property shall be liable to suspension or expulsion, according to the nature of the offense. Parents shall be responsible for replacement costs.

WEAPONS POLICY:

All weapons are banned from the school and school activities.

REASON FOR STUDENT DISMISSAL:

Dalton Learning Academy will not knowingly admit or retain students who violate the basic principles of the school. Students who do violate these basic principles even on the first offense may be liable for dismissal from school. The following guidelines are given with the understanding that the learning process will be interrupted as little as possible.

Violations:

Using harmful drugs, narcotics, or tobacco in any form or having them in one's possession.
Drinking alcoholic beverages, handling or possessing them, or furnishing them to others.

Gambling, betting, playing cards, dice, or other gambling devices.

Using profane language, indulging in lewd conduct or suggestions, possessing or displaying obscene literature or pictures.

Any harassment and/or sexual misconduct

Any threats that would lead to bodily harm

Dishonesty, including theft; willful deception regarding violation of school regulations; cheating in examinations, class work, or any phase of school or business.

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Willful destruction of any school property or vandalism.

Immoral conduct.

Attending questionable amusements.

Conspiracy or participation in hazing, initiations, or committing any act that injures, degrades, or disgraces a fellow student.

A student whose progress or conduct is unsatisfactory, or whose spirit and attitude is out of harmony with the standards and principles of the school, or whose influence is found to be detrimental, may be dismissed at any time although there may have been no specific violation of any regulations.

TEACHER/PRINCIPAL RESPONSIBILITY FOR STUDENT DISCIPLINE:

The basic purpose of discipline is the training of the student for self-government. True discipline is not punitive; and it should result in mutual trust between student and teacher. Discipline is designed to be redemptive, remedial, and corrective rather than punitive.

Disciplinary Authority:

The DLA School Board, in conjunction with the principal/head teacher, is responsible for establishing disciplinary procedures. All members of the school staff share in the responsibility for supervision of student conduct. Minor irregularities are handled by the individual staff members. Repeated offenses or major infractions of school rules are handled by the principal/school discipline committee, under the advisory of the School Board.

Student Detention:

Pupils will not be detained after school for any reason without the previous knowledge of the parent. Pupils should not be deprived of entire play periods but should be with their group during the play period.

Student Suspension:

A student may be suspended for repeated offenses when other procedures have not been effective. Evidence of prior corrective measures and parent notification should be on file in the student's folder. In the case of a serious, overt act violating school regulations, the principal may suspend a student from school even if there has been no prior deviant behavior. A suspension should be effective until the parents appear at the school to discuss the conditions for readmission. The suspension period will not ordinarily exceed five school days. Suspension that exceeds five school days should be the decision of the school board. A teacher may temporarily suspend a student from class. Suspension from school should be made by the principal. The principal/head teacher will notify the school board chair in the event of suspension.

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Student Expulsion:

The DLA school board is the final authority in the dismissal or expulsion of a student upon the recommendation of the principal.

Student Withdrawal from School:

Following the withdrawal of any student who is required by state law to be enrolled in school, **the school principal will notify the attendance officer of the local public school district.**

Corporal Punishment:

Corporal punishment is not used as a disciplinary measure in schools.

INVOLUNTARY WITHDRAWAL PROCEDURES:

Teachers should inform the principal of the alleged offense.

The principal should contact the school board.

The principal should suspend the offending student indefinitely until a thorough investigation can be completed.

In cases of sexual contact or threat of bodily harm, local law enforcement should be contacted.

In the case of elementary schools, the executive committee of the board should meet, appraise the evidence. Final decision regarding dismissal rests with the executive committee of school board.

Consideration regarding dismissal should include the following:

Age of student

Type of offense

Past performance history

Potential of rehabilitation

Potential physical emotional harm to staff or student

Impact on the school's ability to perform its mission

PARENT OR GUARDIAN WITHDRAWALS FROM SCHOOL:

Please notify the office as soon as you know the last day of attendance. The office will issue a checkout card, which is to be taken to each of the student's teachers. Textbooks, library books, and all other school property must be returned or paid for. At the end of the last day, the checkout card should be returned to the main office. The student will receive a report card thereafter. A student must be enrolled at least twenty-three (23) days during a grading period to receive a

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grade. A student who withdraws without advance notice will have his or her transfer papers mailed.

TRANSCRIPTS, WITHHOLDING:

DLA may withhold transcripts of scholarship credit until student accounts are paid or satisfactory financial arrangements have been made. A statement of this policy must be published in the school handbook/bulletin.

MEDICAL PROCEDURES

STUDENT HYGIENE:

Students who come to school without being personally clean or neat in dress may be sent home to be properly prepared for school, or they may be required to prepare themselves for school before entering the classroom. Every school building shall be adequately equipped to provide for personal cleanliness.

HEAD LICE:

When a student is found to have lice, the following procedure will be implemented: The student will be isolated and picked up as soon as possible by the parent/guardian. The student may return to school the following day provided he/she receives necessary treatment and passes a head check by school authorized personnel or nurse. The local school should develop a policy that complies with state guidelines.

EXCLUSIONS-MEDICAL:

To safeguard the health and safety of all students, the school may temporarily exclude and require medical examination of any student who is suspected of having a communicable disease

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which would endanger the welfare of the students or school. In cases of positive diagnosis, the student may be suspended until a medical determination is made that the student no longer poses a threat of infection. Students with a communicable disease should be referred to health authorities for recommendation on exclusion, return to the classroom, and life-threatening diseases.

Exclusion:

1. Diseases Requiring Exclusion from The Classroom
2. AIDS – Consider each case separately
3. Chicken Pox – Seven days after onset of rash or when all lesions are crusted over
4. Hepatitis – Doctor release of statement
5. Impetigo – If under proper treatment and monitored by school official
6. Meningitis – Doctor release of statement
7. Mononucleosis – If under proper treatment and monitored (Infectious) by school official
8. Mumps – Doctor release of statement
9. Pediculosis – Certificate from health professional and monitoring of proper treatment
10. Roseola – When fever subsides and no evidence of rash
11. Tuberculosis – Doctor release of statement

ADMINISTERING MEDICATIONS:

The health of each student is an import factor in the learning process. Cooperation among the health department, the private medical sector, the home, and the school is essential. In general, the administration of medication to students while in the schools is to be avoided. Medications should be given at home when possible. Treatment schedules which allow doses to be given at times other than during school hours are preferred and encouraged. When, however, a parent, physician, or health officer directs that medication should be administered to a student during

school hours and certified health personnel are unavailable, the principal should arrange for the administration of the medication(s). Medications given to students under these non-preferred circumstances must be administered as per written protocol, approved and signed by a physician and/or health officer and parent(s). The principal, with the advice of health department personnel, will be responsible for the establishment of a safe method of storage for

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medication(s). Procedures requiring invasion of the skin are to be performed only by a licensed practitioner. This policy does not supersede local county or state governmental policies.

ADMINISTERING OF MEDICATION:

If administering of medication to a student during school hours is necessary, the school must provide control and supervision of the administration of the medication as detailed below:

The principal/head teacher or a staff member (having informed and secured approval by the principal) shall be responsible for administering medication to students and storing all medication. All medications must be brought to the principal or staff person responsible for administering them in the original pharmaceutical containers, clearly labeled as to the name of the student, the name of the medication, the appropriate dosage, and the time for each dose. All medications must be stored in a secure, locked, clean container or cabinet accessible only to the responsible authorized school personnel.

Any student who must have medication administered during school hours as a condition of being able to attend school without endangering his health or who is taking medication for a period of time exceeding 20 school days, shall file with the principal of the school a medication authorization, signed by the parents or legal guardians of the student, and in a form prescribed and made available by DLA School Board and attached to this policy. The form shall provide clear instructions from the prescribing physician as to the method or manner such medication is to be administered, including the quantity or dosage to be administered and frequency, together with any potential reaction or other cautioning instructions in connection with the usage of the drug. The medication will be administered only in accordance with the written instructions from the student's physician. The parents or guardians shall authorize the staff member administering the medication to correspond directly with the student's physician in the event the staff member deems it appropriate or necessary. (See attached forms.)

The staff member administering the medication shall be responsible for maintaining a log for each student, specifying the name of the student, the name of the medication, the date, time and amount of each dosage and any reaction by the student to the medication.

MEDICATION RELATED EMERGENCIES: An allergic reaction to medication can happen at any time, no matter how long the student has taken the medication. The most common symptoms are rash, itching, swelling, breathing problems, nausea, diarrhea or bluish color of skin.

Call the parent (and/or school nurse, if applicable) immediately. If the situation is life threatening, call the local ambulance service (911).

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Never leave a student who is suspected of having an allergic reaction unattended. Non-prescription medications such as aspirin, cough medications, over-the-counter allergy medications, etc. may NOT be administered to students by school staff. Only a licensed practitioner or school nurse may dispense non-prescription medications. Students may self-administer non-prescription medicines provided they bring one or two days' dosage rather than a whole bottle. However, the medication should be given to the school authority by the parent until the student needs it. The parent should also complete an "Over-the-Counter Medication Permission" form. This policy does not supersede local county or state governmental policies.

OVER-THE COUNTER MEDICATION PERMISSION FORM:

Complete this form to allow middle school students to self-administer certain over-the-counter medications such as Tylenol, acetaminophen, Motrin, Advil, ibuprofen, Midol, aspirin, antacid and cough and throat lozenges. The student and parent will be responsible for the following: Obtaining, reading and signing this written permission form before the student is allowed to self-administer over-the-counter medications.

Ensuring the medication must be in its original container and legibly labeled with the student's full name.

Reminding the student, he/she is not permitted to give his/her medication to other students.

Ensuring that the school administrator (and/or licensed school nurse) has a copy of this signed permission form on file in the clinic/office.

HOME AND SCHOOL RELATIONSHIP

HOME AND SCHOOL ASSOCIATION:

The Home and School Association is organized to unite the home and school in their endeavor to provide Christian education for the children of the church, and to provide an agency by which cooperation may exist between child-care centers, kindergartens, church schools, academies, and the parents and/or guardians of the students.

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“The parents in the home and the teachers in the school should have a sympathetic understanding of one another’s work. They should labor together harmoniously, imbued with the same missionary spirit, striving together to benefit the children physically, mentally, and spiritually, and to develop characters that will stand the test of temptations.” Counsels to Teachers, p. 157

HOME AND SCHOOL ASSOCIATION, PURPOSE OF:

The purpose of the Home and School Association is to advance the cause of Christian education in home and school and to help in the development of Christian character in all its members and their dependent children. To this end, the Home and School Association shall devote itself to the following:

Studying in an earnest, well-directed manner, the principles, purposes, and applications of Christian education in the home, the school, and the church.

Establishing in the home the atmosphere of love and discipline, of Bible study, prayer, and family worship, and of systematic, progressive instruction to develop the child’s whole being.

Bringing the church school ever more fully into harmony with the principles of Christian education in spirit, content, and methods.

Highlighting the needs and the positive aspects of the school to constituency.

Working toward the goal of enrolling every Seventh-day Adventist child in church school.

Assisting in providing the school with the necessary equipment to enable it to meet the highest standards.

Furnishing social and educational opportunity and satisfactions to the members of the church and the community through programs, social activities, and personal and group service.

OBJECTIVES OF HOME AND SCHOOL ASSOCIATION:

A primary objective of the Home and School Association is to develop and improve relationships between parents and teachers. The Association may enhance the relationship by activities such as the following:

Providing instructional resources.

Encouraging frequent communication between home and school.

Encouraging parents to visit the school.

Encouraging teachers to visit the homes of pupils.

Appointing room mothers and room fathers.

Providing volunteer services as requested by the school.

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